



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

NYSDEC SPDES CONSTRUCTION STORMWATER SITE INSPECTION & COMPLIANCE CHECKLIST

Permit: SPDES General Permit GP-0-25-001

Project Name: _____

Project Address: _____

Municipality: _____ County: _____

NYSDEC Permit/Authorization No.: _____

eNOI Submission ID: _____

SWPPP Revision Date: _____

Inspection No.: _____

1. INSPECTION INFORMATION

Inspection Date: _____

Inspection Time – Start: _____ End: _____

Inspector: _____

Title/Company: _____

Certification: ☐ Qualified Inspector ☐ Other Authorized Inspector

Weather at Inspection: _____

Weather During Previous 24 Hours: _____

Rainfall Since Previous Inspection: _____ inches

Date/Time of Most Recent ≥ 0.5 -inch Rain Event: _____

Construction Activity Today:

☐ Clearing/Grubbing

☐ Excavation

☐ Grading

☐ Utility Installation

☐ Building Construction

☐ Paving

☐ Landscaping

☐ Final Stabilization

☐ Other: _____



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

2. PROJECT DOCUMENTATION

Mark each item:

Y = Yes / Compliant | N = No / Deficient | N/A = Not Applicable

#	Item	Y	N	N/A	Comments / Location
2.1	Current SWPPP available on site	☐	☐	☐	
2.2	Current SWPPP drawings/plans available	☐	☐	☐	
2.3	NOI / authorization documentation available	☐	☐	☐	
2.4	Required permit documents posted/available	☐	☐	☐	
2.5	SWPPP reflects current site conditions	☐	☐	☐	
2.6	Construction limits match approved plans	☐	☐	☐	
2.7	All applicable contractor certifications completed	☐	☐	☐	
2.8	MS4 SWPPP Acceptance/No Jurisdiction documentation, if applicable	☐	☐	☐	
2.9	Required SWPPP amendments incorporated	☐	☐	☐	

Comments:



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

3. SITE PERIMETER & LIMITS OF DISTURBANCE

#	Inspection Item	Y	N	N/A	Comments / Location
3.1	Construction limits clearly marked	☐	☐	☐	
3.2	Limits of disturbance maintained	☐	☐	☐	
3.3	No unauthorized disturbance outside limits	☐	☐	☐	
3.4	Sensitive areas protected	☐	☐	☐	
3.5	Existing vegetation designated for protection maintained	☐	☐	☐	
3.6	Wetlands/watercourses protected	☐	☐	☐	
3.7	Buffer areas maintained	☐	☐	☐	

Deficiency Location(s): _____

4. EROSION & SEDIMENT CONTROL MEASURES

4A. Perimeter Controls

Control	Installed	Functional	Maintenance Needed	N/A
Silt fence	☐	☐	☐	☐
Compost filter sock	☐	☐	☐	☐
Sediment barrier	☐	☐	☐	☐
Diversion/swale	☐	☐	☐	☐
Construction berm/dike	☐	☐	☐	☐
Other: _____	☐	☐	☐	☐

Comments:



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

4B. Stabilized Construction Entrance

#	Item	Y	N	N/A
4.1	Construction entrance installed at approved location	☐	☐	☐
4.2	Stone is adequately sized and maintained	☐	☐	☐
4.3	Sediment tracked onto public roadway	☐	☐	☐
4.4	Roadway requires cleaning	☐	☐	☐
4.5	Washout/cleaning measures properly managed	☐	☐	☐

Action Required: _____

5. INLET & DRAINAGE PROTECTION

#	Item	Y	N	N/A	Location / Comments
5.1	All active storm drain inlets protected	☐	☐	☐	
5.2	Inlet protection properly installed	☐	☐	☐	
5.3	Inlet protection free of excessive sediment	☐	☐	☐	
5.4	Protection has not been bypassed	☐	☐	☐	
5.5	Drainage channels stable	☐	☐	☐	
5.6	Outlets protected from erosion	☐	☐	☐	



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

6. SEDIMENT CONTROL / SEDIMENT STORAGE

#	Item	Y	N	N/A	Comments
6.1	Sediment basin/trap installed where required	☐	☐	☐	
6.2	Basin/trap operating properly	☐	☐	☐	
6.3	Sediment storage capacity maintained	☐	☐	☐	
6.4	Outlet structure functioning	☐	☐	☐	
6.5	Emergency spillway functional	☐	☐	☐	
6.6	Accumulated sediment removed when required	☐	☐	☐	
6.7	No uncontrolled sediment discharge	☐	☐	☐	

7. SOIL STABILIZATION

#	Item	Y	N	N/A	Comments
7.1	Disturbed areas actively being stabilized	☐	☐	☐	
7.2	Temporary stabilization installed where required	☐	☐	☐	
7.3	Permanent stabilization progressing appropriately	☐	☐	☐	
7.4	Mulch/seed/fabric installed correctly	☐	☐	☐	
7.5	Stabilized areas remain effective	☐	☐	☐	
7.6	Inactive disturbed areas stabilized	☐	☐	☐	
7.7	No significant erosion rills/gullies present	☐	☐	☐	

Area(s) Requiring Stabilization:



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

8. SLOPES, DRAINAGE & EROSION

#	Item	Y	N	N/A	Comments / Location
8.1	Cut/fill slopes stable	☐	☐	☐	
8.2	No significant rilling	☐	☐	☐	
8.3	No significant gullying	☐	☐	☐	
8.4	Concentrated flows properly controlled	☐	☐	☐	
8.5	Diversions functioning	☐	☐	☐	
8.6	Channels properly stabilized	☐	☐	☐	
8.7	Outlet protection functioning	☐	☐	☐	

9. DEWATERING OPERATIONS

Is dewatering occurring? ☐ Yes ☐ No

If yes:

#	Item	Y	N	N/A
9.1	Dewatering method is consistent with SWPPP	☐	☐	☐
9.2	Discharge point properly protected	☐	☐	☐
9.3	Sediment/turbidity adequately controlled	☐	☐	☐
9.4	No visible sediment discharge	☐	☐	☐
9.5	Pumping is not causing erosion	☐	☐	☐

Discharge Location: _____



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

10. MATERIAL & WASTE MANAGEMENT

#	Item	Y	N	N/A	Comments
10.1	Construction materials properly stored	☐	☐	☐	
10.2	Waste containers properly maintained	☐	☐	☐	
10.3	Concrete washout properly contained	☐	☐	☐	
10.4	No concrete washout discharge	☐	☐	☐	
10.5	Fuel/chemical storage properly managed	☐	☐	☐	
10.6	Spill response materials available	☐	☐	☐	
10.7	No spills/releases observed	☐	☐	☐	
10.8	Portable toilets properly located/maintained	☐	☐	☐	
10.9	Trash/debris controlled	☐	☐	☐	

11. STORMWATER MANAGEMENT PRACTICES

Where permanent or temporary stormwater management practices are being constructed:

#	Item	Y	N	N/A	Comments
11.1	Practice constructed according to approved SWPPP	☐	☐	☐	
11.2	Practice location matches plans	☐	☐	☐	
11.3	Practice dimensions/elevations appear correct	☐	☐	☐	
11.4	Inlet/outlet structures properly installed	☐	☐	☐	
11.5	Practice protected from construction sediment	☐	☐	☐	
11.6	Practice is not being used as an uncontrolled sediment basin	☐	☐	☐	



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

#	Item	Y	N	N/A	Comments
---	------	---	---	-----	----------

11.7	Permanent stabilization progressing	☐	☐	☐	
------	-------------------------------------	--------------------------	--------------------------	--------------------------	--

12. RECEIVING WATERS / OUTFALLS

Does the site discharge to a receiving water? ☐ Yes ☐ No

Receiving Water: _____

Outfall ID(s): _____

#	Observation	Y	N	N/A	Comments
---	-------------	---	---	-----	----------

12.1	Discharge observed	☐	☐	☐	
------	--------------------	--------------------------	--------------------------	--------------------------	--

12.2	Discharge appears clear/acceptable	☐	☐	☐	
------	------------------------------------	--------------------------	--------------------------	--------------------------	--

12.3	No visible sediment plume	☐	☐	☐	
------	---------------------------	--------------------------	--------------------------	--------------------------	--

12.4	No visible oil sheen	☐	☐	☐	
------	----------------------	--------------------------	--------------------------	--------------------------	--

12.5	No excessive turbidity observed	☐	☐	☐	
------	---------------------------------	--------------------------	--------------------------	--------------------------	--

12.6	No evidence of sediment deposition	☐	☐	☐	
------	------------------------------------	--------------------------	--------------------------	--------------------------	--

12.7	Outfall protection functioning	☐	☐	☐	
------	--------------------------------	--------------------------	--------------------------	--------------------------	--

Description of Discharge / Receiving Water Condition:



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

13. INSPECTION & MAINTENANCE

#	Item	Y	N	N/A	Comments
13.1	Previous inspection deficiencies corrected	☐	☐	☐	
13.2	Erosion controls maintained	☐	☐	☐	
13.3	Sediment controls maintained	☐	☐	☐	
13.4	Sediment removed where necessary	☐	☐	☐	
13.5	Damaged controls repaired/replaced	☐	☐	☐	
13.6	Inspection records maintained	☐	☐	☐	
13.7	Corrective actions documented	☐	☐	☐	

14. CORRECTIVE ACTIONS REQUIRED

Deficiency Location Corrective Action Responsible Party Due Date Completed

1					☐
2					☐
3					☐
4					☐
5					☐

Additional Corrective Action Notes:



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

15. PHOTOGRAPHS

Photographs Taken: ☐ Yes ☐ No

Photo No. Location / Description Deficiency? Corrective Action Required?

☐ Yes ☐ No ☐ Yes ☐ No

☐ Yes ☐ No ☐ Yes ☐ No

☐ Yes ☐ No ☐ Yes ☐ No

☐ Yes ☐ No ☐ Yes ☐ No

☐ Yes ☐ No ☐ Yes ☐ No

16. OVERALL SITE CONDITION

☐ **SATISFACTORY** – Controls are installed and functioning; no significant deficiencies.

☐ **SATISFACTORY WITH CORRECTIVE ACTIONS** – Minor deficiencies identified and corrective action required.

☐ **MARGINAL** – Significant deficiencies require prompt correction.

☐ **UNSATISFACTORY** – Major deficiencies or uncontrolled discharge/erosion observed; immediate corrective action required.

☐ **POTENTIAL NON-COMPLIANCE** – Conditions may constitute non-compliance with the SWPPP and/or SPDES permit.



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

17. IMMEDIATE NOTIFICATION / ESCALATION

Is immediate action required? ☐ Yes ☐ No

If yes, reason:

- ☐ Uncontrolled sediment discharge
- ☐ Significant erosion
- ☐ Discharge to receiving water
- ☐ Failed sediment basin/control
- ☐ Spill/release
- ☐ Public roadway sediment tracking
- ☐ Work outside approved limits
- ☐ SWPPP does not reflect current conditions
- ☐ Other: _____

Person Notified: _____

Date/Time: _____

Method: ☐ Phone ☐ Email ☐ In Person ☐ Other



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

18. INSPECTOR CERTIFICATION

I certify that I conducted this inspection of the construction site and documented the conditions observed at the time of inspection. Deficiencies identified above have been communicated to the appropriate project personnel and corrective actions have been identified where necessary.

Inspector Name: _____

Signature: _____

Date: _____

Time: _____

19. CONTRACTOR / SITE REPRESENTATIVE ACKNOWLEDGMENT

I acknowledge receipt of this inspection report and understand the corrective actions identified above.

Representative Name: _____

Company: _____

Signature: _____

Date: _____



TOWN OF BRUNSWICK

336 TOWN OFFICE RD, TROY, NY 12180

INSPECTION RECORD

Inspection # Date Inspector Rain Event? Overall Rating Corrective Actions Closed

1	☐ Y ☐ N	☐
2	☐ Y ☐ N	☐
3	☐ Y ☐ N	☐
4	☐ Y ☐ N	☐
5	☐ Y ☐ N	☐
6	☐ Y ☐ N	☐
7	☐ Y ☐ N	☐
8	☐ Y ☐ N	☐

DOCUMENT CONTROL

Form No.: SWPPP-INS-001

Revision: 0

Date: _____

Applicable Permit: NYSDEC SPDES GP-0-25-001

Project SWPPP Revision: _____

Note: This checklist is intended as a project inspection/compliance tool and should be used together with the project's approved SWPPP, applicable NYSDEC permit requirements, and the current NYSDEC erosion and sediment control standards. It does not replace the permit or project-specific SWPPP.